

**CONSTITUTION OF THE SOUTHERN BOWLING CONGRESS, INC.  
AS AMENDED AUGUST 2003, APRIL 2005, APRIL 2008, AUGUST 2010,  
AUGUST 2012, APRIL 2013, AUGUST 2013, AUGUST 2014, AUGUST 2015,  
AUGUST 2016, AUGUST 2018, AUGUST 2019, AUGUST 2021, AUGUST 2022**

**ARTICLE I**

This organization shall be known as the Southern Bowling Congress, Inc. herein referred to as the "Congress" or "SBC."

**ARTICLE II**

The object of the Southern Bowling Congress, Inc. shall be:

1. To provide, adopt and enforce uniform qualifications and conditions governing regulation tournaments and fix and determine, by rules and regulations, the qualifications required of all bowlers participating therein, and to hold, conduct and manage annually under its direction and auspices a Southern Bowling Congress Tournament.
2. To encourage and foster the spirit of good will and friendship among all bowlers, particularly those of the States of Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, Tennessee and Texas.
3. The Congress shall abide strictly by the Constitution, Rules and Regulations of the United States Bowling Congress. It will provide, adopt and enforce for and among its members, additional rules that shall not conflict with those of the United States Bowling Congress.

**ARTICLE III**

**AFFILIATION**

All persons who are members of a Local and State Bowling Association and all Executive Officers and Directors who are representatives of the States within the jurisdiction of the Southern Bowling Congress, Inc. are entitled to affiliation in this Congress.

**ARTICLE IV**

**MEMBERSHIP**

1. Each State and Each Local Bowling Association in the States of Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, Tennessee and Texas shall be entitled to two (2) Delegates who shall represent their state and local bowling associations as members of the Council of Delegates (hereafter referred to as Council) in the Southern Bowling Congress, Inc. These Delegates, or Alternates, must be members of the local or state bowling association they are to represent.
2. All Executive Officers and Directors who are representatives of the States under the Congress jurisdiction shall be eligible to become a member of the Board of Directors of the Southern Bowling Congress, Inc.
3. The Congress Executive Director shall notify each local and state bowling association of dates, places and times of the Annual and Fall Meetings, not later than sixty (60) days prior to such meetings.
4. The President or Secretary of each local and state bowling association shall furnish the name and address of the Delegates and Alternates to the Congress Executive Director by letter. Such letter may be mailed in advance or hand-carried by the delegate and presented to the Executive Director at the meeting which the delegate is attending. The period of time for which the delegate has been selected will be noted in the letter.
5. In the event a local or state bowling association is not represented at the annual or fall meeting, which may be caused by their Delegate or Alternate not being present, the members from that particular association who are present shall not be entitled to their

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association's voting powers unless authority is confirmed in writing or by phone to the Congress Executive Director.

### **ARTICLE V** **MANAGEMENT**

The control and management of this Congress is vested in a Council of Delegates, the Board of Directors and its officers, as provided below.

### **ARTICLE VI**

1. The Officers of the Congress shall consist of a President, One (1) Vice President from each member state, Executive Director, and Assistant Executive Director.
2. The President and Vice Presidents shall be elected each year by the Council at the Fall Meeting, for a term of one (1) year, beginning the 1st day of September of the year elected. The office of the President shall not be held by any one person for more than one (1) year.
3. The office of Vice President shall be a line office. To be eligible to be elected to the Office of Vice President, a candidate must have served a minimum of two (2) years as a Director of the Congress.
4. The Executive Director and Assistant Executive Director shall be individually elected by the Council at the Fall Meeting for a term not to exceed three (3) years beginning the 1st day of September of the year elected.

### **PRESIDENT**

1. The President shall preside at all meetings of the Congress, shall appoint all Committees created unless otherwise provided in a motion ordering such committees be named, shall be the chief executive of the Congress, and as such, enforce all provisions, objects and purposes thereof. The President shall appoint a Legislative Committee, a Finance and Budget Committee and an Audit committee at the Fall Meeting. The President shall perform such other duties that pertain to this office and shall present a written report with recommendations at the Annual Meeting.
2. In the event of vacancies occurring in the offices of Directors, caused by change of residence or otherwise, an appointment for the unexpired term shall be made by the Congress President.
3. The President shall be reimbursed for transportation, meals and hotel accommodations while attending the Annual and Fall Meetings, plus reasonable expenses incurred through discharge of the office, all of which shall be subject to the approval of the Council.
4. The President shall receive and verify all monthly bank statements and cancelled checks of the Congress and each monthly bank statement shall bear the President's signature of verification.
5. The President shall countersign all drafts against funds in the Congress General Fund Account. (The use of a facsimile signature or print shall be prohibited.)

### **VICE-PRESIDENTS**

1. The Congress vice-presidents, according to rank, in the absence of the President or 1st vice-president, shall perform the duties of that office, in which the compensation shall be that of the President or 1st Vice President.
2. The Vice Presidents shall discharge all duties that may be required of them in addition to their duties listed under Article VII: Standing Committees.
3. Any Vice President, without reasonable excuses, who fails to attend two (2) consecutive

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meetings shall not be available for advancement. Any Vice President, without reasonable excuses, who fails to attend four (4) consecutive meetings, will be replaced.

4. The 1st Vice President shall be reimbursed in full for lodging, meals, and travel expenses while attending the Annual and Fall Meetings.
5. Any Vice President can be removed from office by his/her State Delegation at any time if that Vice President, in the eyes of their State Delegation, is not performing the functions of that office, or if that Vice President fails to represent his/her State in the way the State delegation deems appropriate.

### **EXECUTIVE DIRECTOR**

1. The Congress Executive Director shall keep the true records of all procedures of the Congress, will furnish the Council a copy of the minutes of all meetings, will have charge of and keep all correspondence of the Congress, shall render a written report of the affairs of the Congress and recommendations thereon, at each Annual and Fall Meeting and shall perform such duties that may be required of the office.
2. The Executive Director shall furnish the Council copies of the audit and financial statement of the Congress General Fund Account as of June 30 annually at the Fall Meeting subject to the approval of the Audit Committee.
3. The Executive Director shall deposit all monies received in a federally insured banking institution in the name of the Southern Bowling Congress, Inc. All withdrawals from the General Fund Account shall be made by check, signed by Executive Director and countersigned by the Congress President or 1st Vice President. (The use of a facsimile signature stamp or print shall be prohibited.) If needed, the Executive Director shall maintain a petty cash account (Maximum \$200.00) requiring only his signature. Each monthly statement of the Congress General Fund Account, the Tournament Fund Account, and the Executive Director Petty Cash Account along with the cancelled checks, shall be mailed to the Congress President for approval and verification which shall be noted by the President's signature on the face of each bank statement.
4. The Executive Director shall approve for depositing all Southern Bowling Congress Tournament entry monies received by the Tournament Director in a federally insured banking institution. All Tournament entry monies shall be deposited in the name of the Southern Bowling Congress, Inc. Tournament Fund Account. All withdrawals from the Tournament Fund Account shall be made by check signed by the Tournament Director and countersigned by an Assistant Tournament Director.
5. The salary of the Executive Director shall be Two Thousand Dollars (\$2,000.00) per year, payable between June 1 and June 30 of each year. In addition, the Executive Director shall have all expenses paid when on Congress business. Such expenses shall be authorized by the Congress President and subject to Council approval.
6. The Executive Director and Officers of the Host Bowling Association, shall inspect all possible tournament headquarters, shall inspect all available establishments that meet the Congress requirements listed under Article VIII, and shall select, negotiate and award the Congress Annual Tournament to a host bowling establishment or establishments prior to the fall meeting preceding the Annual Tournament, not later than July 15.
7. The Executive Director, through the Local Association hosting the Congress Annual Tournament, shall have full supervisory control of the operation and management of the Congress Annual Bowling Tournament. The Host Association, through the Tournament Manager and Assistant Managers, shall receive special operating instructions from the Congress Executive Director outlining and covering all phases of the Congress Annual

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### **Bowling Tournament.**

8. The Executive Director shall receive a certified negotiable check made payable to the Southern Bowling Congress, Inc. in the amount of One Thousand Dollars (\$1,000.00) from each local bowling association presenting a bid or invitation for the Congress Annual Bowling Tournament. Said money is to insure the Congress that if the bidding local bowling association is awarded the honor of hosting the Congress Annual Tournament that this local Bowling Association will conduct a successful tournament to the satisfaction of the Congress. Said guarantee monies shall be due January 1 of each year along with the local bowling association bid. Said guarantee monies shall be refunded to the host bowling association provided that all phases required in the conduction of the Congress Annual Bowling Tournament meets with the satisfaction and approval of the Council at the Fall Meeting following the close of the tournament.
9. The Executive Director, upon the President's approval, shall pay advance monies from the Congress General Fund Account to the Congress Tournament Fund Account for the purpose of helping to defray any pre-tournament expenses. Said advanced monies shall be repaid to the Congress General Fund Account as soon as sufficient Annual Tournament entry fee monies are received.
10. The Executive Director shall compile, prepare, and keep true and correct permanent records of the Congress Annual Bowling Tournament for a period of three years after conclusion of the tournament.
11. The Executive Director shall notify, in writing, the Board and/or Council of the place, date and time of the Annual, Fall, and Special Meetings.

### **ASSISTANT EXECUTIVE DIRECTOR**

1. The Congress Assistant Executive Director (hereinafter referred to as Assistant) shall be a line office with full voting rights. This office is not required to be filled and may be left vacant.
2. The Assistant, in the absence of the Executive Director, shall perform the duties of that office.
3. The Assistant Executive Director shall not be reimbursed for transportation, meals, hotel costs, or reasonable expenses incurred through the discharge of this office while attending the Annual and Fall Meetings, except when performing the duties of the Executive Director in his absence. Any expenses incurred when acting in the absence of the Executive Director shall be subject to the approval of the Council.
4. The Assistant shall assist the Executive Director as directed by the President and/or Executive Director.
5. The Assistant is not eligible to hold the office of Director, Vice President, or President while serving in the capacity of Assistant Executive Director.

### **DIRECTORS**

1. Each member state shall be represented in the Congress by four (4) directors, duly nominated and elected by the Council of the Southern Bowling Congress, Inc., at the Fall Meeting for a term of one (1) year, beginning September 1 of the year elected.
2. The Congress Directors shall at all times foster the spirit of the sport of bowling on behalf of the Southern Bowling Congress, Inc. They shall render their talents, time and efforts to any and all duties that may be required of them.
3. Life Members are not eligible to hold the office of Director.

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## **BOARD OF DIRECTORS**

1. The Board of Directors of the Southern Bowling Congress, Inc. shall consist of the President, Vice Presidents, Executive Director, Assistant Executive Director, Directors, Life Members, Honorary Life Members, and each Secretary Emeritus.
2. In the event of vacancies occurring in the Office of President, Vice-President, Executive Director or Assistant Executive Director of the Congress, caused by changes of residence or otherwise, an appointment for the unexpired term shall be made by mail vote of the Board of Directors conducted by the chairman of the Nominating Committee.
3. The Board Members, with the exception of the Congress President, and the Delegates will secretly vote (by written ballot) on the host city for the Congress Annual Bowling Tournament two (2) years in advance.
4. The Board is empowered to act for and in behalf of the Southern Bowling Congress, Inc. in setting policies or procedures and to regulate any and all matters not fully covered by the Congress Constitution, Rules, and Regulations.
5. Each Officer shall prepare a written report twice yearly which will be incorporated in the brochure of the Annual Meetings each year and said written reports shall be mailed to the Congress Executive Director prior to February 1 and July 1 of each year.

## **COUNCIL OF DELEGATES**

The Council of Delegates shall be composed of the Officers, Directors, Life Members and Honorary Life Members of the Southern Bowling Congress, Inc., and the Delegates from the local and state Bowling Associations as defined in Article IV. All members of the Council are entitled to full voting powers on all proposals.

## **LIFE MEMBERS**

The retiring Congress President or any member of the Congress in good standing who has served the Board a minimum of ten (10) years may be elected a Life Member with full voting privileges by a majority of the Council. An exception in this case shall be constitutionally permissible by a member of the Council setting forth a motion to set aside the Rules. Said motion shall require a two-thirds (2/3) majority vote of the Council Members present, for the purpose of nominating and electing a person, whose residence extends beyond the jurisdiction of the Congress.

## **HONORARY LIFE MEMBERS**

The Council, by majority vote, may elect any person as an Honorary Life Member with full voting privileges providing the person is in good standing with the Congress and has performed outstanding services for the Congress, but fails to qualify to be elected as a Life Member.

## **SECRETARY EMERITUS**

1. After completing 10 or more years of service as SBC Secretary-Treasurer or Executive Director, the retiring secretary-treasurer or executive director may be elected to the office of Secretary Emeritus.
2. The Secretary Emeritus shall not be reimbursed for transportation, meal or hotel costs while attending the Annual and Fall Meetings, except when acting in the absence of the Executive Director or the Assistant Executive Director. These costs shall be subject to the approval of the Council.
3. The Secretary Emeritus shall act in an advisory capacity as counsel for the SBC Executive Director and shall assist the Executive Director in matters regarding Congress policy.

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## ARTICLE VII STANDING COMMITTEES

1. **LEGISLATIVE COMMITTEE:** The President shall, at the Fall Meeting of each year, appoint a Committee of not less than three (3) members of the Board (excluding the 1st Vice President) to review all proposed legislation changes in the Congress Constitution, Rules and Regulations, and/or format of the Southern Bowling Congress, Inc. All legislative proposals, with the Committee's recommendations, will be submitted in writing to the Congress President and Executive Director at the Congress Fall Meeting. This committee shall function on all proposed amendments per procedures stated in Article XII: AMENDMENTS: Paragraphs 3, 4 and 5.
2. **NOMINATING COMMITTEE:** The Congress Immediate Past President and the first five (5) Vice Presidents of the Congress shall constitute this committee, with the Immediate Past President as Chairman. This committee shall solicit, confer and confirm, by letter, names for nominations as Directors from the member states; they shall secure recommendations from the members of the Board and Directors of the state in which the President is being elected, in order to place a suitable and qualified member of the Congress to be nominated for the Office of Vice President of the State in which there will be a vacancy. (Refer to Article VI: Officers and their duties, Paragraph 3, regarding eligibility.) A report consisting of a list of candidates selected and approved by this Committee, shall be submitted in writing to the Congress President and Executive Director no later than July 1 of each year in order that the nominees' names and committee's report be incorporated in the Congress Fall Meeting Brochure.
3. **FINANCE AND BUDGET COMMITTEE:** This committee shall consist of five (5) people: 1st Vice President; Two (2) Directors; One (1) Past President and the Executive Director. This Committee shall have the budget prepared for the operation of the general activities of the Congress. The Committee shall report, in writing, to the Council at the Fall Meeting each year.
4. **AUDIT COMMITTEE:** The President shall appoint an Audit Committee consisting of a chairman, co-chairman and at least three (3) additional members whose function shall be to audit the Tournament Fund Report and the Annual Treasurer's Report at the Fall Meeting.
5. Committees may have more than the above listed number of members in order to utilize the experience of active life members for the betterment of the congress.

## ARTICLE VIII ANNUAL TOURNAMENT AWARDING

1. The awarding of the Congress Annual Bowling Tournament shall be conducted each year at the Annual Meeting. The Council of Delegates with the exception of the Congress President, will secretly vote (by written ballot) on the host association for the Congress Annual Bowling Tournament two (2) years in advance. If only two (2) associations are bidding for the Annual Tournament, and the vote results in a tie, then, and only then will the Congress President cast a vote. If three (3) or more associations bid for the tournament and there is not a majority (50%) the two top vote recipients will participate in a second ballot unless there is a tie for second position in which case the President's vote shall break the tie.
2. All local bowling association bids, or invitations, for the Congress Annual Bowling Tournament must be submitted in writing, to the Congress Executive Director not later than January 1 of each year. Each bid, or invitation, shall consist of the following letters:

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- a. From the local bowling association, assuring the Congress they will put forth every effort to help make the Annual Bowling Tournament a success and to guarantee that no other sectional tournament will be conducted by their association during the same bowling season. The local association tournament is excluded; but, if run before the SBC Tournament, it must be run prior to January 1.
  - b. From the local Bowling Proprietors Association, if one exists, confirming their desire and support in making available their establishments for the Southern Bowling Congress, Inc. Annual Bowling Tournament and further more pledging their fullest cooperation and support in the event their association is awarded host of the Tournament. Letters shall also include the available facilities and bowling rates of all bowling establishments meeting the requirements of the Congress as outlined under Article VIII: Annual Tournament Awarding, Paragraph 3.
  - c. From the local Hotel-Motel Association, if one exists, stating the available facilities and accommodations.
  - d. From the local Chamber of Commerce, stating their points of interest and transportation facilities available in their city.
  - e. From the local bowling association, provide prospective names and resumes for Tournament Manager and Assistant Tournament Managers. These individuals should have extensive experience in email, excel spread sheets, WinLabs, and in the ability to schedule team and minor events for large tournaments.
3. The Annual Southern Bowling Congress, Inc. Tournament shall not be awarded to any association having less than forty-eight (48) bowling lanes, consisting of at least two (2) twenty-four (24) lane bowling establishments all of which are in current operation. As an alternate, The Annual Southern Bowling Congress, Inc. Tournament can be awarded to an association having only one bowling center provided that bowling center has a minimum of 60 lanes, all of which can be dedicated to the SBC Tournament for at least 4 squads for 5 or 6 weekends of the SBC Annual Tournament.
4. Upon receipt of written bids or invitations, the Congress Executive Director or a representative appointed by the President, will investigate, prior to the Annual Meeting, all bids, to determine if the facilities offered are adequate for the Congress Annual Bowling Tournament. If, after investigating, the Executive Director is of the opinion that the association making the bid or invitation has inadequate facilities for the Congress Annual Bowling Tournament, the Executive Director shall notify such Bowling Association in writing at least thirty (30) days prior to the Congress Annual Meeting. This bidding Bowling Association shall have the opportunity to present additional substantiated evidence to support their bid or invitation for consideration of the Board members at the Annual Meeting.
5. All local bowling associations bidding for the Southern Bowling Congress, Inc. Annual Bowling Tournament shall submit to the Congress Executive Director a certified negotiable check payable to the Southern Bowling Congress, Inc. in the amount of One Thousand Dollars (\$1,00.00) as outlined under Article VI: Executive Director, Paragraph 8.
6. At the Congress Annual Meeting, the Congress President shall grant the bidding bowling associations equal opportunities. All bids shall be limited to eight (8) minutes to set up and make bid presentations with the bidding bowling associations drawing for starting times.

## **ARTICLE IX** **DUTIES AND RESPONSIBILITIES OF TOURNAMENT CITY**

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1. The Host Bowling Association shall have posted a One Thousand Dollar (\$1,000.00) guarantee with their bid as outlined under Article VIII: Annual Tournament Awarding, paragraph 5. Said guarantee monies shall be refunded to the Host Bowling Association provided all phases in conducting the Tournament meet with the satisfaction and approval of the Council at the Fall Meeting following the closing of the Tournament.
2. The Host Bowling Association Officers and members, and the Host Bowling Proprietors Association Officers and members, if one exists, shall at all times render their undivided support and aid to the Southern Bowling Congress, Inc. and Tournament Managers in the promoting and securing local and state entries to the Annual Tournament.
3. The night prior to the Congress Fall Meeting shall be reserved for the Host Bowling Association of the next up-coming Tournament to host a hospitality suite to help promote the tournament.
4. The Host Bowling Association may conduct an appreciation room on the Saturday night of their tournament.
5. When a bidding city receives approval from the Southern Bowling Congress to host the SBC Tournament at the SBC Annual Meeting, that city will have a maximum of one (1) year from the date the bid was awarded to get a Host Hotel contract and Bowling Center lineage prices approved by the SBC Executive Director.

### **ARTICLE X** **DUTIES OF THE TOURNAMENT MANAGERS**

1. The Host Local Association shall be responsible for operating the Southern Bowling Congress Tournament. The Host Association, through the Tournament Manager and Assistant Tournament Managers, shall receive special operating instructions from the Congress Executive Director outlining and covering all phases of the Congress Annual Bowling Tournament.
2. The Tournament Manager shall prepare and have printed suitable posters, entry blanks and other advertising matter to include dates, fees, expenses, hotel-motel accommodations, guide maps, etc., pertaining to the Congress Annual Tournament.
3. The Tournament Manager shall mail the Congress Annual Bowling Tournament Posters and Entry Blanks on or before November 15 of each year to all bowling Association Secretaries, Bowling Establishments within 350 miles of the host city, or other areas as suggested by the Executive Director, to all of the Board members and entries to each team captain that participated in the prior year's tournament. Use of email for all mailings is encouraged to save postage.
4. The Tournament Manager shall insure that the Tournament is adequately publicized by sufficient follow-up mailings of promotional data.
5. The Tournament Manager shall sanction the Tournament through the United States Bowling Congress and shall post the sanction certificates in the bowling establishments prior to the opening of the tournament.
6. The Tournament Manager shall receive all of the Tournament Entries, prepare and print the Official Bowling Schedule and post this schedule at the lanes. Copies of the schedule will be available to bowlers upon request.
7. The Tournament Manager shall be responsible for soliciting, preparing, printing and collecting all advertising for the Annual Year Book. The Manager shall, with the aid and assistance of the local host bowling association members and the local bowling proprietors association members, handle the Annual Year Book to the financial benefit of the Congress and the local host bowling association. The net revenue of the Annual Year



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- Book shall be equally divided between the Congress and the local bowling association.
8. The Tournament Manager shall receive all of the Congress Tournament entry monies and shall deposit all monies in a federally insured banking institution approved by the Executive Director, in the name of the Southern Bowling Congress, Inc. Tournament Fund Account. All withdrawals from the Tournament Account shall be made by check signed by the Tournament Director and countersigned by an Assistant Tournament Director. The use of a facsimile signature or print shall be prohibited.
  9. The Tournament Manager shall receive a pre-tournament expense advance from the Congress. The advanced funds shall be subject to the approval of the Congress President and Executive Director and shall be repaid to the Congress General Fund Account as soon as sufficient Tournament Fund entry monies are received.
  10. The Tournament Manager shall have sufficient staff working the tournament to provide the following services:
    - a. An official scorekeeper for each pair of lanes, or if automatic scorers are used, at least one official scorekeeper for each three (3) pair of lanes.
    - b. All tournament scores shall be maintained in score order with current standing available at all times.
    - c. A current standing score board shall be openly displayed in the host bowling establishments. The score board shall include the high ten or more scores, team names, city and state, of each of the tournament events being conducted in the establishments.
    - d. Score tally sheets in duplicate with the carbon copy being given to the bowlers, or score tally sheets that can be copied and given to the bowling participants upon request.
  11. The Tournament Manager shall make provisions with the management of the host bowling establishments for sufficient acceptable bowling pins that are approved by the United States Bowling Congress. The Manager shall check the pin brand, weight and number of sets of pins to be used in the tournament and verify that they are furnished and used in accordance to SBC requirements.
  12. The Tournament Manager shall prepare and have printed an Official Prize List consisting of the names of all the winners in each of the events of the tournament showing the city and state, total pins scored and prize monies won. Copies of the Official Prize List shall be emailed to the SBC Executive Director for his approval of the prize lists. The Executive Director shall have the approved information posted on the official web site of the Southern Bowling Congress for each team captain, all bowling association secretaries, and all SBC Board Members within the Congress to view.
  13. The Tournament Manager shall prepare and present the proposed tournament prize list to the Executive Director for his approval prior to preparation of prize checks. All tournament prize checks and Official Prize Lists shall be mailed within thirty (30) days after the tournament closes.
  14. The Tournament Manager shall prepare and provide an estimated prize list of each of the tournament events and, after approval from the Congress Executive Director, shall post this estimated prize list in the host bowling establishments prior to the first scheduled squad time.
  15. The Tournament Manager, upon closing the Congress Annual Bowling Tournament, shall submit the required statements and date to the United States Bowling Congress. The Manager shall prepare and present a financial statement of the Annual Tournament to the Congress at the Fall Meeting subject to the approval of the Audit Committee.

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16. The Tournament Manager and the Assistant Tournament Managers shall receive a total fee of \$.40 per person per event in the handicap team, handicap doubles, and handicap singles events in the Congress Annual Tournament. One Half (1/2) shall be paid when all of the tournament participants have been scheduled to bowl and the balance after the Official Prize List and prize checks have been mailed.
17. The Tournament Manager shall arrange for a suitable meeting room for the Annual Meeting, which shall be held not later than the last Saturday of the Congress Annual Bowling Tournament.
18. The Tournament Manager and Assistant Managers shall at all times abide by the Southern Bowling Congress, Inc. Constitution, Rules and Regulations.
19. In the absence of the Tournament Manager, the Assistant Tournament Manager will assume the duties of the position. In the event more than one Assistant Tournament manager has been named, the Tournament Manager will identify the sequence, by name, which individual will assume the duties of the Tournament Manager. The signature of the Assistant Tournament Manager, or the person named by the Tournament Manager, will be used as an alternate signature in the event the Tournament Manager is unavailable. For the performance of duties as Assistant Tournament Manager, each shall receive a compensation not to exceed one-half (1/2) of the amount received by the Tournament Manager, and that amount to be decided by the local association.
20. The Tournament Manager shall prepare and mail 1099 forms to each participant in the tournament who received \$600 or more in total prize money. These 1099 forms shall be prepared and mailed in January of the year following the SBC Tournament held in his/her state. In January following the year in which the SBC Tournament was held in his/her state, the Tournament Manager shall also prepare and mail 1096 forms and copies of each 1099 form to the Internal Revenue Service, and shall prepare and mail 1096 forms and copies of each 1099 form to the State Revenue Department in the state where the SBC Tournament was held. All of these forms shall be filled out entirely with pertinent information according to the instructions contained with each form.
21. At the conclusion of each SBC Tournament, the Tournament Manager in the host city is required to keep all of the WinLabs data on his/her computer for a period of three years after the conclusion of the SBC Tournament in order to answer any questions related to scores, participants, etc. dealing with the SBC Tournament.

### **ARTICLE XI** **MEETINGS**

1. The Annual Meeting of the Southern Bowling Congress, Inc. shall be called to order by the Congress President, not later than the last Saturday of the Congress Annual Tournament. The Executive Director shall mail notification of the selected date and meeting place to the Congress Board Members. The Congress Annual Meeting arrangements shall be the responsibility of the Tournament Manager.
2. A quorum shall consist of ten (10) members of the Council and a minimum of five (5) states must be represented.
3. The Congress Annual Meeting shall be open to all members of the United States Bowling Congress each of whom are invited to take part in all discussions. The voting power is vested only in the members of the Council of the Southern Bowling Congress, Inc. with references being made to Article VI: Board of Directors, Paragraph 3.
4. The Fall Meeting of the Southern Bowling Congress, Inc. shall be conducted on the Sunday following the third Saturday of August each year. The Executive Director shall

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mail notification of the time and place of the Fall Meeting to the members of the Council. The Fall Meeting arrangements shall be the responsibility of the local bowling association in the city hosting the meeting.

5. The order of Business at the Annual Meeting of the Council of the Southern Bowling Congress, Inc. shall be conducted under Robert's Rules of Order as follows:
  - a. Call to Order
  - b. Roll Call
  - c. Reading of the Minutes
  - d. Official bids and awarding of the Annual Tournament
  - e. Report of Officers
  - f. Report of Standing Committees
  - g. Report of Other Committees
  - h. Unfinished Business
  - i. New Business
  - j. Adjournment
6. The order of business at the Fall Meeting of the Council of the Southern Bowling Congress, Inc. shall be conducted under Robert's Rules of Order as follows:
  - a. Call to Order
  - b. Roll Call
  - c. Reading of Minutes
  - d. Report of Officers, Directors, and Life Members
  - e. Reports of Standing Committees
    1. Legislative Committee
    2. Nominating Committee
    3. Finance and Budget Committee
    4. Audit Committee
  - f. Reports of Special Committees
  - g. Unfinished Business
  - h. New Business
  - i. Election and Induction of Officers, Directors, Life Members and Honorary Life Members
  - j. Adjournment
7. Meal Arrangements:
  - a. **ANNUAL MEETING:** All members of the Board attending shall be entitled to two (2) tickets for meal functions. Each delegate shall be entitled to one ticket. The host association shall be entitled to up to twenty (20) tickets. The previous host association, the next host association and each bidding association shall be entitled to up to ten (10) tickets.
  - b. **FALL MEETING:** All Members of the Board, Hall of Fame, Delegates, Proprietors and USBC member SBC guests are invited to attend the Fall Meeting Breakfast with the cost of the meal to be paid by the Southern Bowling Congress, Inc.

### **ARTICLE XII** **AMENDMENTS**

1. Any member of the Southern Bowling Congress, Inc. has the right and privilege to submit proposed amendments to the Constitution.
2. All proposed amendments to the Congress Constitution shall be submitted in writing to the Congress President, 1st Vice President and Executive Director (each receiving a copy) not

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later than sixty (60) days in advance of the Southern Fall Meeting date. Unless so submitted, the amendment is not to be acted upon or discussed at any meeting, unless so ordered by two-thirds (2/3) affirmative vote of the Council members present.

3. All proposed amendments to the Congress Constitution shall be voted on at the Congress Fall Meeting.
4. The Congress Executive Director shall submit copies of all proposed amendments to the Legislative Committee, and said Committee shall consider each proposal and report its conclusions and recommendations thereon, in writing, to the President and Executive Director, at the Congress Fall Meeting each year.
5. All members of the Board shall receive, by letter, copies of any proposed amendments, not later than thirty (30) days prior to the Congress Fall Meeting. The Constitution of the Southern Bowling Congress, Inc. may be amended by a two-thirds (2/3) affirmative vote by the members of the Council present.

### **RULES AND REGULATIONS OF THE SOUTHERN BOWLING CONGRESS TOURNAMENT**

1. The Southern Bowling Congress, Inc. Annual Bowling Tournament shall be certified by the United States Bowling Congress and shall be conducted in accordance with their Constitution, Rules and Regulations.
2. All tournament entrants shall be members of the United States Bowling Congress. All entrants who do not have a current USBC membership according to bowl.com shall be required to purchase a current USBC membership at the tournament site, unless the entrant can show their current USBC membership card or proof of their purchase of a current membership card in the form of a receipt prior to bowling in the Congress Annual Tournament.
3. The Annual Tournament shall start no earlier than the last week-end in February or later than the second (2nd) week-end in March each year and the closing date for acceptance of entries shall be set forth each year at the Congress Fall Meeting by the authority of the Council.
4. The Annual Tournament shall include the following:
  - a. The Tournament will consist of the following events:
    - (1) Five Member Team event will consist of three (3) games bowled on one pair of lanes by each team.
    - (2) Two Member Doubles Event will consist of three (3) games bowled on one pair of lanes by each doubles pair.
    - (3) Individual Singles Event will consist of three (3) games bowled on one pair of lanes by each individual bowler.
    - (4) All Events (Optional) consists of the total pinfall of nine (9) games being bowled: three (3) games bowled in the Team Event, three (3) games in the Doubles Event and three (3) games in the Singles Event. If an individual bowls more than one time in the team event, the first series rolled in this event counts towards the All Events Scores.
  - b. The Tournament prize ratio shall be as follows in each event:
    - (1) In the Team Event, Doubles Event and Singles Event, there shall be one cash prize for each eight (8) entries in both the handicap division and the optional scratch division.
    - (2) In the All Events there shall be one cash prize for each twenty (20) entries.
  - c. The entry fees per individual in each event shall be as follows:

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- (1) In the Team, Doubles, and Singles Events, the fee shall consist of a \$2.75 expense fee, a \$0.25 scholarship fee, the negotiated cost of bowling at the more expensive host establishment, plus a prize fund amounting to not less than the sum of the expenses and bowling fees with this total being rounded upward to the next higher dollar. All rounded-up monies will be placed in the prize fund for that event.
- (2) In the Optional All Events, the entry fee shall be \$6.00 which will consist of \$0.50 expense money, \$1.00 for Southern Bowling Congress Curwen-Guidry-Blackburn Scholarship Fund and \$4.50 prize money. There will be separate All Events for both Scratch and Handicap. Bowlers may enter either scratch or handicap All Events or both if they desire.
- (3) In the Optional Scratch Team, Singles and Doubles prize fund, the entry fee per bowler per event shall be \$10.00 which will consist of \$9.50 prize fund and \$0.50 expense fee. The Optional Team, Singles or Doubles scratch prize fund can only be entered if already entered in the handicap events. All Team members must enter in the team event and both doubles bowlers must enter in the doubles event.
  - d. Prize fund monies in each event will be returned 100% as prizes.
5. A bowler shall not be permitted to enter and bowl more than one time in each of the Doubles Events and the Individual Events. A bowler will be permitted to bowl three times in the Five Member Team Event but no more than three bowlers may repeat on the same team.
6. A bowler entering the minor events must enter both the doubles event and the individual event. No doubles only or singles only entry is allowed.
7. All entry fees must accompany the entry. No entry fees shall be refunded except when the entry is rejected.
8. If a team, doubles or singles entry fails to appear on time and/or date as printed in the Official Schedule, they will be given an opportunity to reschedule to next approved date and/or time available excluding the last weekend of the tournament.
9. All substitutes or changes in the original entry shall be reported to the Tournament manager at least one hour prior to the scheduled bowling time. All substitute bowler's averages must be properly verified and certified by the local bowling association Secretary or local league Secretary. A substitute bowler shall not be eligible for the All Events monies unless the substitute bowls all three (3) of the events as a substitute for the same bowler and has not bowled previously in the Five Member Team event for another team.
10. A bowler for tournament entry purposes shall use the **HIGHEST OF THE FOLLOWING AVERAGES** from the previous season based on 21 or more games:  
**Minimum 21 game book average for previous season's winter average or Minimum 21 game book average for the previous season's summer average or your USBC composite book average from previous season.**  
If the bowler has no previous 21 game book average, the bowler shall use the highest current January 1 average based on 21 or more games in any one league. Bowlers without a previous 21 game book average or current average as of January 1 shall be accepted with a 220 scratch average. Bowlers using the highest of the previous season's book average will be required to report current average if 10 or more pins higher based on 21 or more games in any one league as of January 1 preceding the tournament.
11. The Tournament manager or duly authorized representative shall have the authority, upon

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sufficient evidence, to rerate the average of any bowler (with mutual agreement) whose entering average is not comparable to his past tournament average or if the bowler according to USBC Rules must report the winnings and the score of the bowler's average does not reflect the bowler's true ability. If the rerating is not acceptable to the bowler, the total entry fee shall be returned if requested. No entry fee will be returned to any bowler who has been disqualified by USBC Rules.

12. The team captain is responsible for presenting, at time of bowling, average certifications for the individual members of the team. Bowlers, whose averages are not certified, will be considered as 220 average and bowler will receive no handicap. Handicap shall be based on 90% of the difference in a bowler's average and 220. Averages of all prize winners must be certified within two (2) weeks after close of tournament. Furthermore, the team captain and/or bowlers who misrepresent their average shall be subject to USBC membership suspension procedures under the United States Bowling Congress playing rules and shall forfeit all rights to prizes and return of entry fees for this tournament. USBC Sport Bowling Rules will apply.
13. The prize list of each event, in a condensed estimated basis of the top ten (10) in each event, shall be published in the Annual Tournament Program Book. An itemized estimated prize list of all the events of each category shall be posted at each tournament establishment prior to the starting of the tournament.
14. Prize monies shall be awarded to the scratch and handicap division winners of each tournament event. The participant bowling the highest All Events scratch score shall be recognized as the Southern Bowling Congress Champion.
15. All prize monies shall be paid and distributed within thirty (30) days after the closing of the Annual Tournament.
16. The tournament lanes shall have been currently inspected and certified by the United States Bowling Congress and the lanes dressed in accordance with United States Bowling Congress lane dressing requirements.
17. Acceptable United States Bowling Congress approved bowling pins shall be provided as per the requirements of the Tournament Manager.
18. The official tally sheets shall be signed by the Official Scorekeeper and the contestants. The contestants will be given a copy of the tally sheet. Scorekeeping shall be in accordance with the local tournament practices provided it meets the approval of the Congress Executive Director.
19. The Five Member Team event participants shall be allowed ten minutes of practice before the start of tournament play on their assigned pair of lanes. In the minor events, the participants shall be allowed ten minutes of practice bowling on the pair of lanes scheduled for the individual event prior to the start of tournament play. No practice will be permitted before the Doubles Event.
20. The Tournament Manager shall prepare and have printed an Official Prize List consisting of the names of all the winners in each of the events of the tournament showing the city and state, total pins scored and prize monies won. Copies of the Official Prize List shall be emailed to the SBC Executive Director for his approval of the prize lists. The Executive Director shall have the approved information posted on the official web site of the Southern Bowling Congress for each team captain, all bowling association secretaries, and all SBC Board Members within the Congress to view.
21. No door charges shall be permitted during the Southern Bowling Congress, Inc. Annual Bowling Tournament.
22. These Rules and Regulations may be changed at any time prior to the printing or

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distribution of the Congress Annual Tournament Entry Blanks by a majority vote of the Council members.

23. The meal and incidental costs relating to the Annual Meeting will be included as tournament expenses. Fifty (50) percent of any and all monies remaining after payment of expenses and in excess of \$5,000.00 shall be distributed to the Host Bowling Association for purposes of defraying tournament expenses.
24. The squads for the Five Member Team Event shall be scheduled at a minimum of four (4) hours apart. The squads for the minor events shall be scheduled at a minimum of four and a half (4 1/2) hours. Lanes shall be fresh for each squad.
25. There shall be a minimum of 5 weekends offered for the Southern Bowling Congress Tournament. There shall be a minimum of 2 team squads offered on each Saturday of the Southern Bowling Congress Tournament and a minimum of 2 team squads offered on each Sunday of the Southern Bowling Congress Tournament. These team squads shall begin scoring no earlier than 8:00 a.m. each day. There will be a 2:00 p.m. team squad offered on Friday of meeting weekend at the Southern Bowling Congress Tournament.
26. There shall be a minimum of 5 weekends offered for the Southern Bowling Congress Tournament. There shall be a minimum of 2 doubles/singles squads offered on each Saturday of the Southern Bowling Congress Tournament and a minimum of 2 doubles/singles squads offered on each Sunday of the Southern Bowling Congress Tournament. These doubles/singles squads shall begin scoring no earlier than 8:00 a.m. each day. There will be a 2:00 p.m. doubles/singles squad offered on Friday of meeting weekend at the Southern Bowling Congress Tournament. No more than 3 bowlers per lane will be allowed during any singles/doubles event.

## **ARTICLES AND REGULATIONS OF SOUTHERN BOWLING CONGRESS HALL OF FAME**

1. **NAME:** Southern Bowling Congress, Inc. Hall of Fame.
2. **OBJECTIVES:** This organization shall be dedicated to those bowlers of the Southern Bowling Congress whose efforts have aided the reputation and the progress of the game of bowling in the area designated as the Southern Bowling Congress.
3. **MEMBERSHIP:** Membership in the Hall of Fame shall be from present or past members of the Southern Bowling Congress.
4. **COMMITTEE:** The Hall of Fame Committee shall be comprised of a maximum of twelve (12) members consisting of the 1st Vice President, who shall serve as Chairman; the Second Vice President, who shall serve as Co-Chairman; a maximum of nine (9) Board members who are members of the SBC Hall of Fame and the SBC Executive Director, who shall serve as a permanent member of the Committee Each State of the SBC Hall of Fame shall have at least one (1) member of this committee, unless a state in the SBC is inactive or/and that state does not have a member on the SBC Hall of Fame. Three (3) Board members shall be appointed for three (3) years; three (3) members for two (2) years; and three (3) or less members (if there is an inactive state or if a state does not have a member of the SBC Hall of Fame) for one (1) year. Each year the SBC President shall appoint three (or less) board members to the committee to serve a term of three (3) years and shall appoint new members as required to fill any unexpired term due to a vacancy. A majority of the committee shall constitute a quorum.
5. **NOMINATIONS:** Any member of any local or state association affiliated with the SBC may submit names, along with their qualifications and achievements to the SBC Executive Director for referral to Hall of Fame Committee prior to June 1.

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### **6. SELECTION OF CANDIDATES:**

- a. Selection of Hall of Fame members shall not exceed two (2) in any one year.
- b. Selection shall be made by Hall of Fame Committee only and all selections must be approved by the Council of Delegates at the Fall Meeting of the SBC.
- c. Selection to the SBC Hall of Fame shall be by secret ballot of the members of the Committee. The ballot shall be mailed to the members of the Committee by the SBC Executive Director on or about June 15th along with the resumes of the candidates. Each Committee member shall be entitled to one vote for a ballot with only one nominee or two (2) votes for any ballot with two or more nominees. If a committee member will not be attending the Fall (Jackson) Meeting, they will send their ballot to the Hall of Fame Committee Chairman so it will be received not later than August 1.
- d. Candidates must receive a minimum of 2/3 votes of the HOF Committee Members in order to be elected to the SBC Hall of Fame. Should more than two (2) candidates receive 2/3 or more votes, or if a tie occurs for one of two (2) candidates to be elected, a second ballot shall be cast by the Committee members present at the SBC Fall Meeting. The Candidates receiving a majority of these votes cast will be elected to the SBC Hall of Fame.
- e. Any nominee not elected for the year the name is initially submitted shall be reconsidered for two (2) additional years. Should the candidate not be elected during this period, the name may be resubmitted.

### **7. QUALIFICATIONS FOR SELECTION:** To be eligible for consideration as a member of the SBC Hall of Fame, a bowler must have

- a. Participated in the activities of the SBC for ten (10) or more years.
- b. Been active in bowling and promotion of activities sponsored by SBC.

### **8. CEREMONIES AND AWARDS:**

- a. Selectee(s) shall be honored at the breakfast of the Annual Meeting of the SBC, following their approval at the Fall Meeting of the SBC.
- b. Selectee(s) shall be properly notified and invited to attend the ceremonies along with members of their immediate families who will be guests of the SBC at the breakfast.
- c. Hall of Fame newly elected members shall be presented a suitable plaque and blazer to be selected by the Hall of Fame Awards Committee, and an USBC Hall of Fame Certificate.
- d. Inductees shall furnish the Hall of Fame Committee an 8x10 glossy print for use in the making of a plaque for the inductee.
- e. Hall of Fame members present at the SBC Annual Breakfast shall serve as an Honor Guard for the inductee(s).

### **9. These articles of the Hall of Fame may be amended at any regular business meeting of the SBC by a majority vote of the Officers, Directors, Life and Honorary Life Members and Delegates attending each meeting.**